



Community Development Grant Application

Stage 2: Joint Application Form



Contact Details

Name of Community 1

Name of Community 2

Main contact name

Position

Phone number

Email

Provide the name and details of the person we can contact to discuss the project.

Project Title

Provide a short, unique title for the project or initiative for which you require funding.

Community Information

Professional Staff (Please indicate which community they are from)

Rabbinic Team

Caretakers

Youth Directors

Other professional staff

Provide details of all professional staff working for your community, whether full or part time.

Administrators

Lay Leadership

Chair & Financial Representative and year of election

Name

Position

Year Elected

Membership Information

Now

1 year ago

5 years ago

Community 1

Number of adult members

Average age of members

Community 2

Number of adult members

Average age of members

The Community Development Fund Manager can support you in the collating of this information.

Community Profile

Please describe your communities in no more than 100 words. Please explain why you chose to work together.

What characterises your community? How religiously, socially and geographically diverse are your members? How would you describe your community's ethos? What are the community's greatest successes? And its challenges?

Project Information

Project aims:

What is the purpose of the project? What are you hoping to achieve?

What problem are you trying to solve? / What opportunity are you trying to seize? (no more than 100 words)

Project description: (no more than 400 words)

What will you do? Who will it impact? How will you do it? What resources will you require? How will you use the funds?

What difference will the CDF grant make to your communities? (no more than 200 words)

What positive impact will the project have on your community? How will receipt of a grant enable change that would otherwise not have been possible? Please refer to the funding criteria.

How have you consulted with community members or other groups who you hope will benefit from your project? How did what you find out shape your proposal? (no more than 200 words)

Have you carried out focus groups or run surveys? What was the feedback from community members or potential members?

How will the communities work together to manage the project?
(Please include details about the match funding contribution of both communities)

Project Timeline

Project start date:

Key milestones:

Target date:

Name 3 key milestones in the delivery of the project and indicate by when you expect to have achieved them?

Project Resourcing

Name of lay lead/s:

Professional lead/s:

Number of volunteers required:

How will you measure success?

Success criteria

1.

2.

3.

4.

Provide specific, measurable indicators of success i.e. 'we will grow membership by 5% in the first year of the project' or 'attendance at targeted events will have increased by 10%

How will you measure these?

(no more than 100 words)

Financial information

Total cost of project

Item	Cost in year 1	Cost in year 2	Cost in year 3*
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List all the individual items and activities that make up the project. If the costs include the a new member of staff, remember to include National Insurance and pension contributions and expenses, including those relating to hospitality

*If applicable

Total costs

Amount requested from the Community Development Fund

Year 1	Year 2	Year 3 (if applicable)
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How does your community intend to cover costs of project once the grant period has ended?
(no more than 150 words)

Signed by

Community

Name

Signature

Chair

Rabbi

Financial Representative

Community

Name

Signature

Chair

Rabbi

Financial Representative